



GREATER NOIDA INSTITUTE OF TECHNOLOGY

Approved by AICTE & Affiliated to Guru Gobind Singh Indraprastha University, New Delhi

director@gnitipu.in www.gnitipu.in

8860606625 /81

(Instt. Code-272)

Ref. No. GNIT/IPU/GRC/2021-22/005

Dated: 03/01/2022

Re-Constitution GRIEVANCE REDRESSAL COMMITTEE

A Grievance Redressal committee for academic year 2021-22 comprising of following members has been re-constituted to address the Grievance of students, parents and faculty members.

S.No.	NAME	Category	Contact No.	Email id
1.	Mr. Pramod Kumar	Chairperson	9899668060	grievancecellgnit@gmail.com
2.	Dr. Ruchi Jain	Member	8126382533	
3.	Ms. Rashmi Sharma	Member	7840023529	
4.	Mr. Shailesh Singh	Member	8826635100	
5.	Namrata Tiwari (Psychology Counsellor)	Member	8860606680	
6.	Vaibhav Ahluwalia (Elected)	Students Representative BTECH-CSE (4 th Year)	9350998946	
7.	Kashish Khera (Elected)	Students Representative BTECH-I.T. (4 th Year)	9205039480	
8.	Priyanshu Pawar (Elected)	Students Representative BTECH-CSE (1 st Year)	7678336946	

The Grievance redressal form is available on the website (www.gnitipu.in) and the reception.

In case of any grievance, it is mandatory to submit the duly filled and signed form and the same has to be submit to the Director only.

Prof. (Dr.) Narbada Prasad Gupta

Director





GREATER NOIDA INSTITUTE OF TECHNOLOGY

Approved by AICTE & Affiliated to Guru Gobind Singh Indraprastha University, New Delhi

✉ director@gnitipu.in 🌐 www.gnitipu.in

☎ 8860606625 /81

(Instt. Code-272)

PROCEDURE FOR REDRESSAL OF GRIEVANCE BY THE GRIEVANCE REDRESSAL COMMITTEE

As per clause 7 of the part 3, section 4, of university grants commission (UGC) gazette notification no. DL(N)-04/007/2003-05, 23rd MARCH 2013 in regard to the university grants commission (grievance redressal) regulations, 2012, the institute has framed the procedure for the filing and disposal of complaints pertaining to Grievance Redressal as under:-

1. Any aggrieved student/parent/ faculty may make an application seeking redressal of grievance by filling the Grievance form, available on the website (www.gnitipu.in) or at the reception of the institute.
2. The names of the members of the Grievance Redressal Committee have displayed on the notice board and placed on the website of the institute.
3. The Grievance Redressal Committee meets periodically, at least once in three months.
4. On receipt of the duly filled in grievance form by the head of the grievance form by the head of the Grievance Redressal Committee, who immediately provides an acknowledgement to the complainant and the case is referred to the grievance redressal committee.
5. The head of the Grievance Redressal Committee fixes a date for hearing the grievance which is communicated to the aggrieved person either in writing or electronically, as feasible.
6. An aggrieved person has to appear before the Grievance Redressal Committee in person on the designated date.
7. The head and the members of the Grievance Redressal Committee investigate the matter, discuss the case with all concerned, make discrete enquiries, record statements of all concerned and the make the final report.
8. The Grievance Redressal Committee is guided by the principles of natural justice while hearing the grievance.
9. The Grievance Redressal Committee ensures disposal of every grievance as speedily as possible as and not later than a month of receipt of the grievance.
10. On the conclusion of proceedings, the Grievance Redressal Committee passes such order, with the reasons for such order, as may be deemed fit to redress the grievance and provide relief.
11. Every order under sub regulation (9), under the signature of the head/ director/ Grievance Redressal Committee, is provided to the aggrieved person and shall be placed on the website of the institute.
12. In case of any false or frivolous complaint, the head of the committee/ director of the institute may order appropriate action against the complainant.

Greater Noida Institute of Technology

Plot No-6C, Knowledge park-11 Gr. Noida-201306

Student Grievance Form

Personal Details

Full Name _____

Enrollment No. _____

E-mail ID _____

Gender _____

Mobile No _____

Department _____

Course _____

Address _____

Grievance Details

Grievance Category (Infrastructure/ General Facility/ Research Facility/ Others)

Grievance Description (maximum 150 words)

Proposed Solution (Optional)

I hereby declare that the information/document provided above is correct. I shall be responsible for furnishing any wrong information

Signature